



**HEDDLU  
GOGLEDD CYMRU  
NORTH WALES  
POLICE**



## COMMERCIAL

# **SPECIFICATION AND METHOD STATEMENTS**

**FOR THE SUPPLY AND DELIVERY OF**

**ARCHITECTURAL AND STRUCTURAL  
CONSULTANT'S PROFESSIONAL SERVICES  
for Deeside Police Station New Build**

**TO**

**THE POLICE AND CRIME COMMISSIONER  
FOR NORTH WALES**

**CONTRACT REFERENCE: **NWP.101923-1467****

## **SECTION 2**

*Please note that this document and all your responses are subject to Freedom of Information disclosure.*

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Making North Wales the safest place to live, work and visit in the UK**

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# 1. SPECIFICATION

## 1. Background and Scope

North Wales seek to source the professional services of a qualified architect to work with the project manager for the Deeside Police Station new build. North Wales Police wish to build a Police Station on the existing site at Wepre Drive, Connah's Quay, Deeside, Flintshire. Capital Project at Deeside consisting of providing a temp Police Station, demolition of existing Police Station and construction of a new Police Station and associated external works. This will be a design and build process for the construction and a separate tender process will take once planning is approved, we will then novate the architect over to the awarded construction contractor.

All personnel who will be involved in the works will have to be security vetted through Warwickshire National Vetting Services as detailed with ITT1 document.

The Architectural consultancy will provide all Architectural services relating works including Structural services and North Wales Police will separately engage the following consultants: -

- Mechanical and Electrical Services Consultant.
- Principal Designer/H&S Coordinator Consultant.
- Quantity Surveying Consultant.

The Architect is to act as Lead Consultant on the project and your fee is to allow for liaising and co-ordinating with these consultants.

The works will be fully designed prior to tender and provisional sums are to be kept to a minimum. The project will be undertaken using the JCT 2024 edition of the contract (DB 2024) including all current amendments and the sectional completion supplements/contractor design.

The "Contract Administrator" will be the Architect

Your tender is to be based on a **percentage sum** of the total construction cost (refer to section 5 for definition) for the "Scope of the Works". The budget for construction works is in the range of between £5,000,000.00 to £5,250,000.00

Your duties will comply with the following (This is not an exhaustive list): -

- Planning Law
- Listed Building Consent
- Party Wall Act
- Disability Discrimination Act
- Housing Grants Act
- Construction and Regeneration Act
- Late payment of Commercial Debts Regulations
- Construction and Design Management Regulations
- All Enforcing Authority Requirements
- Codes of Practice
- British Standard Specifications
- Local Authority Bye-Laws
- Building Regulations
- Home Office Design Guides

- Workplace Regulations
- Furniture/Ergonomic Layouts
- Environmental Agency Consultations
- Highways Applications
- COSHH Regulations
- Drainage connection applications
- Secure By Design
- Thermal modelling in conjunction with the M&E engineers
- Details set out in the attached Appendices
- SBEM Calculations
- SAB drainage design

The architect will prepare drawings and specification for the scheme and the Quantity Surveyor is to prepare an SMM7 Bill of Materials based on this information. The Quantity Surveyor is to be responsible for collating and sending out the tender documents to contractors via our Procurement department on 'Bluelight' e-Procurement.

Please see attached full Terms of Reference ref: 1467.

Please see attached list of appendices

## **2. METHOD STATEMENTS**

### **1. CONFLICT OF INTEREST**

- 1.1. Please confirm that there are no conflicts of interest of any nature which would prevent your organisation from participating in this procurement.
- 1.2. NWP and the Police and Crime Commissioner have no conflicts to declare in relation to this tender.

### **2. QUALIFICATIONS AND EXPERIENCE**

- 2.1. Tenderers must be appropriately qualified to perform the contract with due skill and expertise and shall evidence accordingly.
- 2.2. Please provide information about your previous experience of working within this service area and delivering similar provision, together with data on performance and outcomes.

Answers should include:

- Details of expertise in Police Service, blue-light and public sector. Please include a summary of similar projects; D&B £6m project costs that you have undertaken together with two references (including specific contacts and telephone numbers).
- Relevant qualified personnel to perform the contract, please provide copies of their qualification. Full details of all sub-consultants that you would employ to assist you in providing the services.